

Wards SubInternship Clerkship
MacNeal Hospital
Tip Sheet

Location	MacNeal Hospital: 3249 S Oak Park Ave, Berwyn, IL 60402 Medical Education Office: 3231 Euclid Ave, Berwyn, IL 60402, Suite 203
Contacts	Medical Student Coordinator: Adriana Ortiz (708) 783-3402; Adriana.Ortiz@luhs.org
Parking	<p>Parking options change frequently, please refer to Adriana's email instructions for the most up-to-date options.</p> <ul style="list-style-type: none"> ○ <u>MacNeal Off-Site Lot</u>, located at 2900 S. East Ave. at Janura Park. <ul style="list-style-type: none"> ➤ Parking is free of charge. ➤ It is about a 20 minute walk from the offsite lot to the MacNeal campus. ○ <u>MacNeal's Parking Lot #2</u>, located Euclid Ave. & 33rd Street. You may utilize this lot only when scheduled: <ul style="list-style-type: none"> ➤ Weekends, any shift ➤ Weekdays, 12 hour shifts from 7 AM – 7 PM ○ <u>MacNeal's Employee Parking Garage</u>, located at the corner of Euclid Ave and Windsor Ave, with the entrance on Windsor Ave. You'll need your MacNeal ID badge to open the gate. You may utilize this lot only when scheduled: <ul style="list-style-type: none"> ➤ Weekends, any shift ➤ Weekdays, 12 hour shifts from 7 AM – 7 PM
Reporting Time & Location	<p>You will receive an email from Adriana letting you know what time to report to the Medical Education Office on the second day of your rotation. The Med Ed Office is located at:</p> <p style="padding-left: 40px;">MacNeal Professional Building 3231 Euclid Ave Berwyn, IL 60402 2nd floor, Suite 203</p>
Food	The hospital cafeteria is open for breakfast and lunch. Additionally, students will have access to a refrigerator and microwave if they would prefer to bring their own lunch.
Conferences/Location	Check with your team.
Storage/Locker Location	Lockers are available inside the Health Science and Resource Center located on the 1 st floor, east building of the hospital—near entrance E. Adriana will assign you a locker during orientation.
Study/Rest Area	The Health Science and Resource Center located on the 1 st floor, east building of the hospital—near entrance E.

Site Expectations	<ul style="list-style-type: none">• students are expected to carry 2-3 patients per day• pick up sign-out from the night team at 6:00am• students should expect to stay through the afternoon when attendings come back to “run the list” and teach
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