

ATTENDANCE POLICY - ICU Subinternship Clerkship

- Attendance is expected at all functions of the Subinternship, including Didactic Day, rounds, OSCEs, and final examination.
- **Students can expect no more than 4 days off within a Subinternship rotation (one day off per week plus the day prior to the exam).**
- Absences from duty or any required activities must be reported according to school policy. If an absence is necessary, students must notify the hospital and service to which they are assigned, as well as others affected by the absence.
- Absences due to illness need to be reported to the Loyola Student Health Service before returning to the floor or unit. **Students are allowed 2-3 days for illness. If more than 2-3 days are needed, students will need to make up the missed days.**

During the academic year, subinterns will be off duty/call on the following days/dates:

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| • July 4th | • Thursday and Friday of Thanksgiving |
| • Fall Break | • Winter Break |
| • St. Luke's Day
** <i>at the discretion of hospital/service</i> | • Martin Luther King, Jr. Day |
| • Veterans' Day
** <i>VA only - at the discretion of the service</i> | • Match Day and the following weekend |
| | • Spring Break |
| | • Good Friday |

See also "Interview Policy"