



OFFICE OF RESEARCH SERVICES FOR THE HEALTH SCIENCES INFORMATION FACT SHEET FAQ'S

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Name of Authorized Institutional Officials (Signatories)

Richard H. Kennedy, PhD
Vice President for Health Sciences Research &
Senior Associate Dean for Research
Stritch School of Medicine
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*Dr. Kennedy signs all Industry Sponsored,
Sponsored Research and Materials Transfer
Agreements for the Health Sciences Campus.*

Jamie Caldwell, MBA
Director
Office of Research Services for the Health Sciences
Loyola University Chicago at the Medical Center
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*Jamie Caldwell signs all Grant proposals, Sub Awards-
Subcontract Agreements, Agency required Approval
Letters. Negotiates and accepts awards on behalf of
the Health Sciences Campus.*

RESEARCH FUNDING COMMITTEE (RFC)

Alan Wolfe, PhD, Chair
awolfe@lumc.edu

Staff: Carol Wojtulewicz, Executive Secretary 6-8434
cwojtul@lumc.edu

Dean, School of Medicine

Richard Gamelli, MD

Dean, School of Nursing

Vicki Keough, PhD, RN, ACNP, CCRN, Acting Dean

Associate Dean

Associate Dean for Clinical and
Translational Research
Linda Brubaker, MD., MS
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Assistant Dean

Assistant Dean for Basic Science and Postdoctoral
Affairs
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 Office of Research Services for the Health Sciences

MNSON Research Administrator

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 Research Grants Administrator
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 School of Nursing, Maguire 2840

General Information**Organization Component Codes**

Tax ID Number
Entity ID Number
Congressional District
DUNS Number
CAGE NUMBER
FICE NUMBER
IDHR NUMBER
IRB ASSURANCE #
IACUC ASSURANCE #

01 School of Medicine
01 School of Nursing
36-1408475
1361408475A2
7th
791277940
9M268
001710
91707-00-0
FWA-00009471
A3117-01

REGULATORY COMPLIANCE & COMMITTEE INFORMATION**INSTITUTIONAL REVIEW BOARD (IRB)**

Federal Wide Assurance Number
 00009471

Approval Date: Expires October 14, 2011

Chair: Kenneth Micetich, MD
kmiceti@lumc.edu

Elaine Fluder, BSN, MSN 6-6198
 Director, Human Research Protection
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Staff: Bernice (Bea) Partacz 6-4608 & 6-5895
 Administrative Secretary
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RESEARCH COMPLIANCE OFFICER

Judith Blacklidge, Director of Research Compliance & Bio Safety
 6-8122 jblacklidge@lumc.edu

CLINICAL TRIALS OFFICE

Director: Cathy Kalnicky, BSN, CC, 6-2027
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COMPARATIVE MEDICINE FACILITY

Director: Lee M. Cera, DVM, PhD
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 Assistant Director, Rose Buesing, BS, RLATG 6-5165
 Staff: Joan Czajka, 6-9179

INSTITUTIONAL BIOSAFETY

Interim Chair: Ruben Mestri, PhD
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Staff: Judith Blacklidge 6-8122
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Cheryl Paulus 6-5997
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INSTITUTIONAL ANIMAL & USE COMMITTEE (IACUC)

Multiple Project Assurance
 Number: A3117-01
Approval Date: 02/08/06-02/28/10

AAALAC Accredited
 Chair: Jawed Fareed, PhD
jfareed@lumc.edu

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RADIATION SAFETY

Chair: Kevin, Corrigan, PhD 6-9260

BUDGET INFORMATION

(NEW) MILEAGE RATE 2009 \$.55cents per mile

Capital Equipment: \$5,000
 Future year increases: PHS/NIH Non-Modular/Non-Federal 3%
 DHHS/PHS: Salary Cap \$196,700 (*Effective January 1, 2009*)

Fringe Benefits Rates FY 2010 SSOM (Final)		Fringe Benefits Rates FY 2010 MSON (Final)	
Faculty	26.5%	Faculty	21.1%
Staff	28.2%	Staff	23.4%
Graduate Students Tuition	34.7%	Graduate Students Tuition	34.7%
Grad Student Health Insurance	8.4%	Grad Student Health Insurance	8.4%
Part-Time Faculty & Staff	7.9%	Part-Time Faculty & Staff	7.9%

NRSA Post-doctoral Years of Experience as of 4/01/2009	
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0	\$37,368
1	\$39,360
2	\$42,204
3	\$43,860
4	\$45,504
5	\$47,460
6	\$49,344
7 or more	\$51,522

NRSA Pre-doctoral Stipend as of 4/01/2009	-	20,976
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Sample Calculation of Tuition and Fees

36.5% of \$20,976	\$7,656.24
Semester fees x2	\$ 610.00
Parking:	\$ 276.00
Dissertation	\$ 85.00
Year 1 Total	\$8,627.24
Year 2* 3%	\$8,886.06
Year 3* 3%	\$9,152.64

NOTE: NIH/NRSA will only provide 60% of \$16,000

Graduate Student Stipend (SSOM) as of 8/1/08	-	\$23,000
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Graduate Student Stipend (MSON) as of 8/1/08	-	\$18,000
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FACILITIES AND ADMINISTRATIVE COSTS (F & A) or INDIRECT COSTS (IDC)
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Federal F&A Rate's	49.5% On-Campus (Maywood)	41.5% On-Campus (Lakeside)
	26% Off-Campus (All locations)	

Research & Instruction

DHHS Agreement Date: **10/20/2008**

Effective 07/01/2008-06/30/2012

Base: Modified Total Direct Cost (MTDC)

Exclusions: Equipment, Capital expenditures, Patient Care Costs.

A portion of each sub-grant or subcontract exceeding \$25,000.

Non-Federal Rates:

26% of total direct costs for - Sponsors funding Clinical Trials (Drugs or Devices in Human Subjects).

26% of total direct costs for Non-Federal Sponsors. Be sure to check specific Sponsor guidelines for pre-determined rate. In the case where Indirect Costs are not mentioned, the Office of Research Services will use the above non-federal rate of 26%.

Requests for reduction or waiver of F & A (Indirect Costs) should be submitted to the Vice President for Health Sciences Research. Request for a waiver or reductions in Facilities & Administrative Cost (IDC) on Federal Grants are not normally considered. However, each request will be handled on a case by case basis and must also be approved by the University Chief Financial Officer.

Requests for Cost Sharing or Matching Funds should be directed to Richard Kennedy, Ph.D. Vice President of Research for the Health Sciences.

FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441)
- HANDICAPPED INDIVIDUALS - SECTION 504 (HHS641)
- SEX DISCRIMINATION - TITLE IX (HHS639-A)
- DRUG-FREE WORKPLACE - 04/06/89-indefinite
- SCIENTIFIC MISCONDUCT - 01/30/98 (#4689201)(HHS 6315)
- AGE DISCRIMINATION - (HHS 680)
- DHHS COST SHARING AGREEMENT
- AAALAC FILE NO: 000180
- USDA REGISTRATION:
- USDA CERTIFICATE: 33-R-024
- DRUG-FREE ASSURANCE: 04/06/89- Indefinite
- DEA REGISTRATION: PLO182188

ELECTRONIC ACCOUNT SET-UP & BUDGET APPROPRIATIONS

The following documents are necessary for establishing a University Accounting Unit:

- Electronic Post Award Activation
- Award Documentation
- Budget Appropriations

POST AWARD ADMINISTRATOR:

Ms. Veda Davis, Grant Administrator, Fiscal Affairs

vdavis@lumc.edu

Building 120 Suite 420 6-6816

WHERE CHECKS SHOULD BE SENT

Donna Quirk, Director
dquirk@luc.edu
Sponsored Program Accounting
Loyola University of Chicago
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, Illinois 60611

FINANCIAL OFFICER RESPONSIBLE FOR FISCAL REPORTING

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dquirk@luc.edu
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Loyola University of Chicago
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, Illinois 60611

Sponsored Program Accounting Staff Directory: Water Tower Campus (Lewis Towers)

PLEASE REFER TO THE SPONSORED PROGRAM WEBSITE FOR CURRENT STAFF LISTING

http://www.luc.edu/spa/contact_us.shtml

Last updated: August 27, 2009