



OFFICE OF RESEARCH SERVICES FOR THE HEALTH SCIENCES INFORMATION FACT SHEET FAQ'S

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Loyola University Chicago
Marcella Niehoff School of Nursing
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Office Phone (708) 216-3643

Name of Authorized Institutional Officials (Signatories)

Richard H. Kennedy, PhD
Vice President for Health Sciences Research &
Senior Associate Dean for Research
Stritch School of Medicine
Loyola University Chicago
2160 S. First Avenue
Maywood, Illinois 60153
6-8434
rkennedy@lumc.edu

Dr. Kennedy signs all Industry Sponsored Agreements, Sponsored Research Agreements, Materials Transfer Agreements and certain MOU's on behalf the Health Sciences Campus.

Jamie Caldwell, MBA
Director
Office of Research Services for the Health Sciences
Loyola University Chicago at the Medical Center
2160 S. First Avenue
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6-2636

Mr. Caldwell signs all Grant proposals, Sub Awards-Subcontract Agreements, certain MOU's/MOA's. Agency required Approval Letters. Negotiates and accepts awards on behalf of the Health Sciences Campus.

RESEARCH FUNDING COMMITTEE (RFC)

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Richard Gamelli, MD, FACS

Dean, School of Nursing

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Senior Associate Dean for Clinical and Translational Research

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General Information

Organization Component Codes

01 School of Medicine

01 School of Nursing

Federal Tax ID Number

36-1408475

LUHS Federal Tax ID Number

36-4015560

Entity ID Number

1361408475A2

Congressional District

IL-07

DUNS Number

791277940

VA DUNS Number

187174339

CAGE NUMBER

9M268

FICE NUMBER

001710

IDHR NUMBER

91707-00-0

IRB ASSURANCE #

FWA-00009471

IACUC ASSURANCE #

A3117-01

9 Digit Zip Code

60153-3328

REGULATORY COMPLIANCE & COMMITTEE INFORMATION

INSTITUTIONAL REVIEW BOARD (IRB)

Federal Wide Assurance Number
00009471

Approval Date: Expires January 3, 2014

Chair: Kenneth Micetich, MD
kmiceti@lumc.edu

Elaine Fluder, BSN, MSN 6-6198
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Staff: Michelle Brown 6-4608
IRB Coordinator
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RESEARCH COMPLIANCE OFFICER

Matthew Hjena, 6-6738
Director of Research Compliance & Bio-Safety
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CLINICAL TRIALS OFFICE

Cathy Kalnick, BSN, CC, 6-2027
Director, CTO
ckalnick@lumc.edu

INSTITUTIONAL ANIMAL & USE COMMITTEE (IACUC)

Multiple Project Assurance
Number: A3117-01

Approval Date: 03/29/10-02/28/14

AAALAC Accredited

Chair: Jawed Fareed, PhD
jfareed@lumc.edu

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Staff: Katie McCahill 6-0291
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COMPARATIVE MEDICINE FACILITY

Director: Lee M. Cera, DVM, PhD 6-6746

lcera@lumc.edu

Assistant Director, Rose Buesing, BS, RLATG 6-5165

Staff: Maria Pelc, 6-9179

Administrative Secretary

mpelc@lumc.edu**INSTITUTIONAL BIOSAFETY COMMITTEE**

Chair: Thomas Gallagher, PhD 6-4850

tgallagher@lumc.edu

IBC Coordinator: Matthew Hjena 6-6738

mhjena@lumc.edu

Staff: Cheryl Paulus 6-5997

cpaulus@lumc.edu**BUDGET INFORMATION****MILEAGE RATE 2011** \$.50 cents per mile

Capital Equipment: \$5,000

Future year increases: PHS/NIH Non-Modular/Non-Federal 2%

DHHS/PHS: Salary Cap \$199,700 (*Effective January 1, 2010*)**Fringe Benefits Rates FY 2011 SSOM**

Faculty	25.6%
Staff	32.1%
Graduate Students Tuition	32.2%
Grad Student Health Insurance	9.5%
Part-Time Faculty & Staff	7.5%
VA Rates	30%

Fringe Benefits Rates FY 2011 MSON

Faculty	23.6%
Staff	24.4%
Graduate Students Tuition	32.2%
Grad Student Health Insurance	9.5%
Part-Time Faculty & Staff	7.5%

NRSA Post-doctoral Years of Experience

0	\$37,740
1	\$39,756
2	\$42,624
3	\$44,304
4	\$45,960
5	\$47,940
6	\$49,836
7 or more	\$52,068

NRSA Pre-doctoral Stipend \$21,180**STRITCH SCHOOL OF MEDICINE GRADUATE SCHOOL**

Richard H. Kennedy, PhD, Associate Dean

Leanne Cribbs, PhD., Director, Graduate Programs

Staff: Margarita Quesada 6-3532

SSOM-ORSHS 406

Judith Hartwig
Donna Buczek
Ann Kennedy

6-3531
6-3650
6-3353

SSOM-ORSHS 400
SSOM-ORSHS 400
SSOM-North Entrance 5653

TUITION AND FEES 2010-2011 (FOR INFORMATIONAL PURPOSES ONLY)

Tuition	
Per credit hour	\$830.00
Course Fees, per course:	
Thesis Supervision: Course 595	\$565.00
Dissertation Supervision: Course 600	\$1,935.00
Master's Study: Course 605	\$565.00
Doctoral Study: Course 610	\$1,350.00
Mandatory Fees	
<u>Student Activity Fee</u> , per semester (all students except online BEHP)	\$50.00
Health Fee, per semester (all full-time students except online BEHP)	\$138.00
Fitness Center Fee, per semester (all full-time students except online BEHP)	\$130.00
Student Health Insurance Premium , annually For eligibility and information, visit Student Health Insurance	\$1740.00

Other Graduate Fees	
Fees payable at time of registration:	
Dissertation Registration Fee	\$100.00
<u>Matriculation Fee</u>	\$100.00
Master's Thesis Microfilm Fee	\$50.00
Thesis Registration Fee	\$50.00

***PLEASE NOTE: For Predoctoral Fellowships, NIH/NRSA will only provide 60% of \$16,000 (including the tuition expenses). The institutional allowance is \$4,200. The fringe benefit expense rate of 34.7 % is not applicable. The proposed budget should include actual costs based on the categories listed above.**

Graduate Student Stipend (SSOM) \$25,000

Graduate Student Stipend (MSON) \$18,000

FACILITIES AND ADMINISTRATIVE COSTS (F & A) or INDIRECT COSTS (IDC)

Federal F&A Rate's 49.5% On-Campus (Maywood) 41.5% On-Campus (Lakeside)
26% Off-Campus (All locations)

VA F & A Rate 21%

Cognizant Agency: DHHS Contact Person: **Arif Karim, 214-767-3261**

DHHS Agreement Date: 05/05/2010

Effective 07/01/2008-06/30/2012

Base: Modified Total Direct Cost (MTDC)

Exclusions: Equipment, Capital expenditures, Patient Care Costs.

A portion of each sub-grant or subcontract exceeding \$25,000.

Non-Federal Rates:

26% of total direct costs for - Sponsors funding Clinical Trials (Drugs or Devices in Human Subjects).

26% of total direct costs for Non-Federal Sponsors. Be sure to check specific Sponsor guidelines for pre-determined rate. In the case where Indirect Costs are not mentioned, the Office of Research Services will use the above non-federal rate of 26%.

Requests for reduction or waiver of F & A (Indirect Costs) should be submitted to the Vice President for Health Sciences Research. Request for a waiver or reductions in Facilities & Administrative Cost (IDC) on Federal Grants are not normally considered. However, each request will be handled on a case by case basis and must also be approved by the University Chief Financial Officer.

Requests for Cost Sharing or Matching Funds should be directed to Richard Kennedy, Ph.D. Vice President for Health Sciences Research.

FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441)
- HANDICAPPED INDIVIDUALS - SECTION 504 (HHS641)
- SEX DISCRIMINATION - TITLE IX (HHS639-A)
- DRUG-FREE WORKPLACE - 04/06/89-indefinite
- SCIENTIFIC MISCONDUCT - 01/30/98 (#4689201)(HHS 6315)
- AGE DISCRIMINATION - (HHS 680)
- DHHS COST SHARING AGREEMENT
- AAALAC FILE NO: 000180 Date: November 10, 2010
- USDA REGISTRATION:
- USDA CERTIFICATE: 33-R-024
- DRUG-FREE ASSURANCE: 04/06/89- Indefinite
- DEA REGISTRATION: PLO182188
- OLAW

ELECTRONIC ACCOUNT SET-UP & BUDGET APPROPRIATIONS

The following documents are necessary for establishing a University Accounting Unit:

- Electronic Post Award Activation
- Award Documentation
- Budget Appropriations

POST AWARD ADMINISTRATION- FISCAL AFFAIRS

John Barakat, MBA, Financial Analyst, Fiscal Affairs-Dean's Office

jbarakat@lumc.edu

Building 120 Suite 420

6-6816

WHERE CHECKS SHOULD BE SENT

FINANCIAL OFFICER RESPONSIBLE FOR FISCAL REPORTING

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Sponsored Program Accounting Staff Directory: Water Tower Campus (Lewis Towers)

**PLEASE REFER TO THE SPONSORED PROGRAM WEBSITE FOR CURRENT
STAFF LISTING**

http://www.luc.edu/spa/contact_us.shtml

Last updated: March 24, 2011