

RESIDENT HANDBOOK
Policies and Procedures

II. I. MOONLIGHTING

I.1. Introduction

Professional and patient care activities that are external to the educational program are called moonlighting.

I.2. Policy

1. Residents are not required to engage in moonlighting activities
2. A resident who participates in such professional activities or "moonlighting," must have prior written permission by the program director and/or chair of the department. Such approval shall be made part of the resident's permanent file.
3. A copy of the request and approval must be provided to the Graduate Medical Education Office ("Central Office of Graduate Medical Education").
4. Programs are responsible for maintaining a list of all trainees approved for moonlighting. An updated list shall be provided to the Central Office of Graduate Medical Education upon request.
5. Program directors are responsible for monitoring residents' performance for the effect of these activities upon performance. Adverse effects may lead to withdrawal of permission.
6. The schedule of these activities should not in any way interfere with their performance in the residency-training program. Residents must maintain their caseload and maintain their academic performance.
7. A resident must obtain a State of Illinois permanent license, professional liability insurance, and DEA number for use in activities not related to his/her residency program.
8. Professional activities outside the program are not covered. Loyola liability coverage does not include any moonlighting activity at other institutions. A resident must arrange for his/her own malpractice insurance.

I.3. Limitations

1. A resident may not hold admitting privileges in any hospital, charge or receive fees for professional services rendered as part of the residency program.
2. Limitations imposed by the Immigration and Naturalization Service shall govern visa-sponsored international foreign graduates' participation in moonlighting activities. Such trainees are responsible for understanding such limitations.
3. Permission to moonlight or participate in extra-curricular activities may be withdrawn at any time at the discretion of the program director or department chair.
4. The department reserves the right to initiate corrective action should these activities interfere with a resident's ability to fulfill their obligations to the training program.

5. The resident will complete and/or renew a listing of their moonlighting activities and non-training related professional activities every 4-6 months and at any time there is a change in the activities.
6. Proof that an individual is engaging in unauthorized moonlighting and/or other professional activity will be grounds for disciplinary action, up to and including termination.

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