

Documents due by April 7, 2008

- ✓ Application for temporary licensure for the State of Illinois (if applicable)
- ✓ Proof of eligibility for permanent licensure, or copy of permanent license, for incoming fellows
- ✓ LUMC Graduate Medical Education Application
- ✓ LUMC Consent and Release Form
- ✓ Acknowledgement of receipt of Housestaff Handbook by email
- ✓ Conflict of Interest Statement
- ✓ Answer Sheet for Safety/HIPAA examination

Documents due by Orientation

June 16 and 17 for Internal Medicine,
Pediatrics, Medicine/Pediatrics and OB/Gynecology
June 27 and 30 for all other trainees

- ✓ Documentation of completion of the appropriate pre-employment physical history and medical evaluation (information related to pre-employment physicals will be sent to you via separate communication)
- ✓ Official medical school transcripts with degree date posted. Recent medical school graduates will need to provide a copy of their written request for release of transcripts if transcripts are not available by orientation. All documents in a foreign language must be accompanied by an original translation.
- ✓ A copy of the certificate of completion from previous U.S. graduate medical education training programs
- ✓ Copy of medical school diploma
- ✓ Passport Photo
- ✓ Appropriate work authorization/visa for those who are in the United States on a temporary work authorization
- ✓ Unexpired ECFMG certificate (foreign medical grads only)
- ✓ Transfer Resident Evaluation Summary (residents transferring from another residency training program)
- ✓ I-9 Employment authorization form and supporting documents
- ✓ ID User Request form
- ✓ EPIC Authorization form

Please submit all documents to:

Loyola University Medical Center
c/o (your medical education training program)
2160 S. First Avenue
Maywood, IL 60153