

**LATE APPLICATION TO RECEIVE A DEGREE**  
**LOYOLA UNIVERSITY CHICAGO**  
**THE GRADUATE SCHOOL**

Graduate School students are to use this form to apply late to receive a Ph.D., M.A., or M.S. degree. A late fee of \$25.00 applies to this application and must be submitted within 14 days of the posted graduation application deadline. Please **first** bring this completed form to the Office of the Bursar to pay the fee. Then submit the stamped form to the Graduate School on the Lakeshore Campus at 400 Granada Center. The Graduate School will not accept this form without proof of payment, or after the 14 day period has passed.

\*\*\*LUMC Students, please submit this form and a \$25.00 check made payable to "Loyola University Chicago" to the Maguire Bldg, Room 2897 on the Maywood Campus.

**Please type of print legibly. Any email correspondence regarding this application will be sent to the student's LUC account.**

Name \_\_\_\_\_  
Please print name EXACTLY as you wish it to appear on your diploma

LUC ID# (NOT SS#) \_\_\_\_\_

Degree applying for (circle one):    PhD            MA            MS            MPP

Program: \_\_\_\_\_

Term applying to receive degree (circle one):    May            August            December

Year applying to receive degree: \_\_\_\_\_

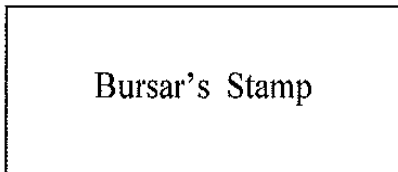
**Commencement Ceremony:**

The Graduate School's commencement ceremony is held once per academic year in May. Early in the Spring semester, The Graduate School will provide information about the upcoming ceremony to recent graduates (i.e. those who received a degree in August or December of the previous year) and to students who have applied to graduate in May.

---

---

Graduation Application Late Fee Receipt  
(For office use only)



Check Number: \_\_\_\_\_            Amount Paid: \_\_\_\_\_

Receipt Number: \_\_\_\_\_            Date Paid: \_\_\_\_\_